

ALDBOURNE PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 3 JULY 2019
IN THE MEMORIAL HALL, ALDBOURNE

Present

Cllr. A. Edmonds (Chairman), Cllr. C. Williams (Vice Chairman)
Cllr. H. Bland, Cllr. W. Brown, Cllr. M. Cheney, Cllr. A. Deuchar, Cllr. J. Gould,
Cllr. S. Henderson, Cllr. B. Hill, Cllr. N. Josephy, Cllr. P. Lawler, Cllr. J. Rayner (from 7.40),
Cllr. J. Moore (from 7.50), Cllr. S. Muirhead (left at 7.50)

Mrs K Clay – Parish Clerk
In attendance: 8 members of the public

19/56. Apologies for absence

Apologies for absence were accepted from Cllr. L. Harris

19/57. Declarations of interests in respect of any item contained in this Agenda & grating of any dispensations required –

There were no declarations of interest.

19/58. Consider and sign the Minutes of the June 2019 Parish Council meeting

It was **RESOLVED** unanimously that the Minutes from the Parish Council meeting held on Wednesday 5 June 2019 be approved and signed.

19/59. Update on matters arising

- a) (19/36a 03/10/18) White Lining – The centre line along the B4192 has now been repainted. A revisit for the line by the bus stop and changing of the signage on the wider parking bay will be anytime between now and November 2019
- b) (19/36e 01/05/19) Highway infringements – Mr Cook has been asked to look at the two issues raised, and give advice on whether he feels they are highway infringements or not.
- c) (19/36f 01/05/19) Funding requests – More details on costs and other revenue streams are awaited for the outside electrical socket and the 2020 Festival
- d) (19/42 01/05/19) Post Office – Further update on what Post Office Ltd are doing about this shortfall in payments is expected in September.
- e) (19/45 05/06/19) Claridge Close Springer – Item ordered, expected delivery from the supplier is approximately the middle of July. It is hoped to have the unit installed before the schools break up for the summer.
- f) (19/45 05/06/19) Goal posts – Posts, nets and grass in Whitley Field being refurbished. Cllr. Harris hopes to get the work carried out next weekend.
- g) (19/53 05/06/19) Foliage overhanging footpaths – Letters sent to residents.
- h) (19/53 05/06/19) Parking on The Green – More Sarsen stones to be put down.

19/60. Receive monthly financial report and to sign any cheques for payments

It was **RESOLVED** unanimously to approve the accounts and cheques for payment as presented by the clerk.

A copy of the financial report is attached to these Minutes.

(Cllr Rayner arrived during this item)

19/61. Questions and request from the public for councillors to consider

- Due to personal circumstances the Festival Committee as it currently stands are unable to continue. However, the Heritage Group committee have said they would be willing to take over and run a heritage weekend. There are lots of activities being suggested, with the costs being around £2,500. The committee are looking at ways to obtain funding for this. There is an article going in the next Dabchick asking for villages support, it is hoped that there will be further positive updates available for the council's September meeting.

19/62. Palmer's Field Lease & Management Agreement for Aldbourne Recreation & Sports Centre:

i) Consider final documents

All councillors had been sent the documents prior to the meeting, there were no further questions and thus a vote was taken.

It was proposed Cllr. Hill and seconded Cllr. Deuchar and **RESOLVED** unanimously to approve and accept the final Lease and Management Agreement as presented, between Aldbourne Parish Council and Aldbourne Recreation & Sports Centre.

The Chairman thanked the FSFD, and particularly Cllr. Lawler and Cllr. Josephy, for all their time and effort put in to getting these documents to this stage. The Chairman also thanked ARC for all their work and wished them the best of luck for the future. Cllr. Lawler echoed the Chairman's comments, and also expressed thanks Mr. Christopher McGowan for all his help and input prior to leaving the council.

ii) Consider signing of final documents

It was **RESOLVED** unanimously that Cllr. Edmonds, and either Cllr. Lawler or Cllr. Josephy will sign the Lease on behalf of the Parish Council.

Cllr Muirhead left the meeting. Cllr. Moore arrived

19/63. Neighbourhood Plan update and consider any actions required

The project is moving along well, with the grant for the next stage having been approved and received. Cllr. Henderson has agreed to join the steering group. Other members are still required, if anyone from the village is interested in joining please contact the group.

19/64. Update on SIDs and consider any action required

Cllr. Hill reported on the latest monthly statistics from both units. On South Street there were 71,718 movements, 6,883 over 36 mph 9.6%, 16,357 between 31 and 36 mph 22.0%, 32,240 over 31 mph 32.4%, 19 were recorded at over 70 mph.

On West St there were 38,804 movements, 6,039 over 36 mph 15.5%, 11,027 between 31 and 36 mph 28.4%, 17,066 over 31 mph 43.9%, 38 were recorded at over 70 mph with two at over 100 mph.

All the previous data was sent to Cllr. Sheppard to pass onto the PCC and Chief of Police, he will be chased to ask if he has received any response from them.

It was agreed that both units should now be moved to Castle Street and Oxford Street.

19/65. Consider expenditure for cutting verge beside B4192

Cllr. Josephy advised that the verge from Manor Farm to New Barns could be cut for £60 a time. This had been suggested as more cost effective measure to installing a path to make it easier for walkers to traverse safely between these two points. Wiltshire Council will be cutting the verge anytime now, and thus it was agreed that the Parish Council would revisit cutting it in the spring of 2020.

19/66. Consider planting scheme & quotes for trees in area off Southward Lane

It was **RESOLVED** twelve in favour and one abstention to plant 2 x Beech, 2 x Copper Beech, 3 x Cornelian Cherry, 3 x Field Maple and 3 x Scots Pine on the sports field.

The Beech trees will be 180-250cm in size and the Cherry, Maple and Pine will all be whips. Mr David Wyatt at Wiltshire Council has approved the trees, their sizes and the plan of planting. He will update the TPO with the new tree types once they are planted.

19/67. CATG:

i) Discuss contribution towards 30mph limit move on Oxford Street

The total cost for moving the 30mph limit at the Aldbourne and Baydon end of Oxford Street/Aldboune Rd is £2,500. Baydon Parish Council has agreed a donation towards the cost of this project.

It was **RESOLVED** unanimously to donate up to £500 towards the costs of moving the 30mph speed limit further out of the village at the top of Oxford Street.

ii) Update on 20mph review request

Cllr. Moore advised that after much discussion at the CATG meeting, it was agreed that this could be carried out. CATG will be chased to find out when this will be actioned.

iii) Update on any other Aldbourne requests

Nothing further to report.

19/68. Update on pump and consider any actions required

Whatley & Co have been asked to take a look at the issue, but have not yet managed to visit the village to do so.

19/69. Discuss St Michael's School event signs

Signs have once again appeared across the village advertising a local estate agent and school events. Whilst slightly fewer than last time, the amount is still seen by some residents and councillors as excessive and the council has received a substantial number of complaints about them. Cllr. Edmonds had contacted the school Head and the PTA about this issue and residents have been encouraged to contact the school directly about the issue if they are concerned about it.

It was agreed to write to the school again, explaining that while it is recognised that the agreements with the estate agents has enabled the school to raise valuable funds, the number of signs displayed is seen as excessive (and indeed counterproductive for the estate agents marketing efforts) and asking them to review the signage for their next event.

19/70. Update on Aldbourne website

Cllr. Deuchar reported that the Aldbourne.net website has been taken off-line temporarily whilst a new site is built. There is currently only one admin, if anyone else from the village is interested in helping please contact Cllr. Deuchar. Feedback on what the village wants to see on the website is also required, currently the main features requested are a diary of events, and local services. There is enough funding in the current website accounts to pay for the upgrade, and advertising revenue will be used to help with ongoing running costs.

19/71. Consider expenditure for replacement lighting in Community Room/Toilets

It was **RESOLVED** twelve in favour and one abstention to ask the Heritage Group to arrange for the light in the kitchen to be replaced, and that the council would consider a donation towards the costs of having this done.

The council will also look into getting a PAT test of the mains supply unit and wiring in the Community Room and the toilets carried out, as well as getting the lights outside the toilets repaired/replaced. Expenditure for this can be approved using delegated powers.

19/72. Receive & adopt the June planning committee minutes

Due to the postponement of the July meeting, the minutes have not yet been signed.

19/73. Reports by councillors on any Council business or village issues

- The small section of fencing installed in 2015 to secure the boundary behind the Scout Hut in the Goddards play area has been removed.

It was agreed that the fence will be replaced, the expenditure of up to £250 for this will be agreed using delegated powers. A letter with a reminder about why this boundary fence was erected, and how any subsequent removal of the replacement fence will be considered criminal damage, will be sent to those properties directly bordering this boundary.

- Electrical poles and street lights with ivy growing around them have been surveyed by SSE, and a team will be out next week to clear the plants from them.
- The Music and Song Festival organisers have asked to use the corner of the football field nearest the junction with Southward/Farm Lane for an event on 28 July.

There were no objections to this, subject to conditions of use.

- Thanks were expressed to the grass cutting contractors for keeping the village looking so lovely. Footpath ALD28 that runs behind the school out to West Street is very overgrown.
- A request from the Carnival Committee has been received asking if the Parish Council would ask the residents along Grasshills to cut back their plants from the track to allow the carnival procession to proceed along it on 7 September.
- The banks around the football pitch, the BMX track and under the football and rugby goals is very overgrown.

19/74. Wiltshire Council report

Cllr. Sheppard had been unable to attend the meeting.

19/75. Correspondence

Correspondence received and sent during the last month was noted.

19/76. Questions and requests from the public for councillors to consider

- Representatives from ARC thanked all the Parish Council and all the FSFD steering group, for their time and work put in to ensuring that the lease worked for a community group but still protected the area for the community of Aldbourne both now and in the future.

19/77. Consider request for funding from Savernake Explorer Scouts

It was **RESOLVED** to donate £200 from the Vodafone fund to the Savernake Explorer Scouts, towards the cost of a new storage unit to store their equipment in.

19/78. Consider request for funding from St Michael's School

It was **RESOLVED** unanimously to decline St Michael's School request for £2,000 towards their 'rainscape garden', due to them scoring below the minimum agreed total score.

19/79. Delegation of duties over the summer recess

It was **RESOLVED** unanimously to give delegated powers to the clerk in consultation with the Chairman and Vice Chairman over the summer recess for all Parish Council functions where delegated powers do not already exist.

19/80. Confirm date of next meeting

Wednesday 11 September 2019 @ 7.30pm in the Memorial Hall.

There being no other business the meeting closed at 21:10

Chairman Signature: _____ 11 September 2019

Who	Action	Item
Alison, Peter, Nick	Arrange to sign documents once they have been received.	19/62ii
Brian, Scott	Arrange to move both SID units to new locations.	19/64
William	Clear area ready for planting.	19/66
Clerk	Add item to September Agenda	19/61
Clerk	Let solicitor know documents can be prepared for signing.	19/62i
Clerk	Chase JS to find out if he heard back from PCC or CoP- Update – JS has forwarded an email 04/07 from Wiltshire Police, advising that someone would come out to carry out speed checks.	19/64
Clerk	Add agenda to Feb/Mar 2020 agenda.	19/65
Clerk	Continue to obtain costs for trees. Add item to October agenda.	19/66
Clerk	Advise Andrew Jack that council will donate £500. Ask him to remind the highway engineers about not blocking sight lines for farm.	19/67i
Clerk	Ask for update on 20mph speed review. Advise of one already carried out on Castle Street.	19/67ii
Clerk	Keep chasing Whatley's	19/68
Clerk	Write letter to school about the signs.	19/69
Clerk	Advise Heritage Group of decision for them to replace, but that a donation towards the costs would be favoured. Also arrange for electricity panel to be tested and outside lights fixed/replaced.	19/71
Clerk	Write letters and arrange for fence to be replaced.	19/73
Clerk	Let organisers know there are no objections, and supply conditions of use.	19/73
Clerk	Report to Wiltshire Council	19/73
Clerk	Write letters to be sent to residents about cutting their plants back.	19/73
Clerk	Ask Pittams when they will be cutting banks, BMX and around goal posts.	19/73
Clerk	Advise Explorer Scouts funding request was approved.	19/77
Clerk	Advise school their funding request was declined.	19/78