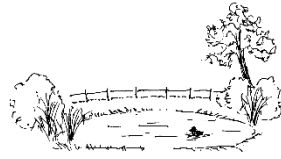


ALDBOURNE PARISH COUNCIL



**MINUTES OF THE PARISH COUNCIL MEETING  
HELD ON 2 JUNE 2021  
IN THE MEMORIAL HALL**

**Present**

Cllr W Brown (Chairman)

Cllr H Bland, Cllr A Deuchar Cllr A Edmonds, Cllr B Hill, Cllr P Lawler, Cllr J Rayner

Mrs K Clay – Parish Clerk

In attendance: 3 member of the public, Cllr J Sheppard (Wiltshire Council)

**21/31. Apologies for absence**

Apologies for absence were received from Cllr C Elms, Cllr N Josephy, Cllr A Phizacklea, Cllr L Smitten

**21/32. Declarations of interest in respect of any items contained in this Agenda & granting of any dispensations required**

Cllr P Lawler – Pecuniary, item 21/34

**21/33. Consider the Minutes of the meetings of 5 and 19 May 2021**

It was **RESOLVED** unanimously that the Minutes from the Extraordinary Meeting held on Wednesday 5 May 2021 and the Annual Council Meeting held on Wednesday 19 May 2021 be approved and signed.

**21/34. Consider adoption of the planning forum notes from 20 May 2021**

It was **RESOLVED** unanimously that the notes from the planning forum held on Thursday 20 May 2021 be adopted.

**21/35. Consider monthly financial statement**

It was **RESOLVED** unanimously to approve the accounts and cheques for payment as presented by the clerk.

A copy of the financial report is attached as [Appendix A](#).

**21/36. Clerks report**

- The loose manhole cover on West St was chased once again by Cllr Sheppard. Thames Water have advised they will be carrying out a better repair. Cllr Sheppard is chasing Thames Water on this regularly in an attempt to get a permanent fix carried out.
- The responsibilities and outside bodies representation have been agreed. There are still a few gaps but hopefully any new members will fill these.
- The road and pedestrian safety review will be on the July agenda for consideration.
- The virtual path along Marlborough Rd was on the agenda for the last CATG meeting, there has been no change to the status of the issue.
- A request for a small family memorial on The Green sometime in the next 2-3 weeks has been requested. There were no objections to this.

**21/37. Questions and requests from the public for councillors to consider**

- Questions in relation to the Scout & Guide hut planning application were answered.

**21/38. Consider submission of planning application for the Scout & Guide hut**

It was **RESOLVED** unanimously that the Parish Council will submit the planning application for the Scout & Guide hut and that all fees for doing so will be met by the two groups.

**21/39. Consider adoption of the following policies: i) Social Media & Electronic Communication; ii) Information Security; iii) Data Protection; iv) Health & Safety**

It was **RESOLVED** unanimously to adopt the Social Media & Electronic Communication, Information Security, Data Protection and Health & Safety policies.

**21/40. Consider update to Freedom of Information and publication scheme**

It was **RESOLVED** unanimously to adopt the updated Freedom of Information and publication scheme.

A copy of the policies and documents adopted in items 21/39 & 21/40 will be added to the website.

**21/41. Discuss and consider any action in relation to Assets of Community Value**

It was **RESOLVED** unanimously that the garages on Hawkins Road, Westfield Chase and Farm Lane will be registered as Assets of Community Value. This resolution supersedes the decision made at the 7 April 2021 meeting due to new information being received.

**21/42. Discuss installation of gates on Goddards play area entrances**

No dog permitted signs were put up in April and the issue with dogs has reduced drastically, which has reduced the need for gates throughout the area. However, a gate/barrier across the path from Crooked Corner will be researched, as it could provide additional safety & security.

**21/43. Wiltshire Council report**

Cllr Sheppard thanked everyone for voting him in for a further four years. Following the elections there are 32 new councillors and a new Leader of the Council, Cllr Richard Clewer. Cllr Sheppard remains as Vice-Chairman of the Council. £135 million in Covid grants have been allocated to 65,000 applicants. It is a credit to the council staff that they have achieved this in addition to keeping normal services running during the last year.

Cllr Sheppard is trying to get the digger out to clear the catch pit near Southward Triangle. He has also had Oxford Street (Baydon Hill) added to the highways list for resurfacing. He has raised the issue of the Parish Steward dates always being issued after the first visit has passed with the portfolio holder, Cllr Mark McClelland.

Cllr Sheppard was asked if he could confirm when the roadside verges would be cut. He advised he would investigate and come back to the Council.

**21/44. Reports by councillors on any Council business or village issues**

- Now that they are in leaf, the Ash trees previously surveyed need to be checked again. Certhia Consulting will be asked to carry this out.
- Question about Wi-Fi in the Memorial Hall. This is being looked into by the Hall Committee.
- The Neighbourhood Plan should be back from AECOM in about 3-4 weeks and will then be able to go out for public consultation as part of Regulation 14.
- The SIDs have been moved to Oxford Street and Castle Street. Neither seems to be recording data correctly again. The manufacturer has been advised and a response is awaited.
- The unused shed on the allotment has not been moved by the Carbon Neutral group. They will be asked if they still wish to take it.
- Mr Warren has been asked to clear the weeds around the pump and repaint the bollards/pump.

- g) As previously mentioned, work is required in the toilets, either a full refurbishment or a deep clean/refresh. Cllr Lawler and Cllr Phizacklea will meet to discuss the toilets with a view to bringing a plan of action back to the Council for consideration.

**21/45. Discuss Wiltshire Council Draft Local Plan and indicative housing requirements for Aldbourne 2016-2036**

There is concern that the indicative figure of 40 houses between 2016-2036 for Aldbourne housing is shown in the Wiltshire Council Local Plan, Looking to the Future, Empowering Rural Communities document. Cllr Sheppard will investigate where this figure came from and why it has changed so drastically from previous numbers and update the Council in order that it can be discussed further.

**21/46. Questions and requests from the public for councillors to consider**

- Comment was made about the verge cutting, pollarding rather than felling Ash trees and other options to Wi-Fi in the Memorial Hall.

**21/47. Review of correspondence**

Correspondence received and sent since the last meeting was noted.

**21/48. Consider Co-Option of four (4) councillors**

Three candidates had stood for co-option, Mrs Vanessa Butler and Mr Andrew Stibbard were present at the meeting. Mr Chris Ainsworth had not been able to attend. It was **RESOLVED** unanimously to include Mr Chris Ainsworth in the vote for co-option.

It was **RESOLVED** unanimously to vote for all candidates for all vacancies together in one vote.

Following a signed paper ballot it was **RESOLVED** unanimously to co-opt Mr Chris Ainsworth, Mrs Vanessa Butler and Mr Andrew Stibbard to Aldbourne Parish Council.

Those present signed their Declaration of Acceptance of Office after the meeting.

**21/49. Confirm date of next meeting**

7 July 2021 in the Memorial Hall, start time to be confirmed.

There being no other business the meeting closed at 20:50

Signature of the Chair: \_\_\_\_\_ Date: 7 July 2021