

Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2022

Prepared by (Name and Role):

Date: 27/04/2022

	£	£
Balance per bank statements as at 31/3/22:		
Current Account	4,467.2	
Business Bank Instant	<u>49,610.4</u>	
		54,077.6
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)		
Cheque No 1949	(1,800.00)	
Cheque No 1950	<u>(148.03)</u>	
		(1,948.03)
Add: any un-banked cash as at 31/3/22		
		<hr/>
		-
Net balances as at 31/3/22 (Box 8)		<u><u>52,129.6</u></u>