

ALDBOURNE PARISH COUNCIL



**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 6 JULY 2022
IN THE MEMORIAL HALL**

Present

Cllr W Brown (Chairman), (Vice Chairman)
Cllr H Bland, Cllr V Butler, Cllr A Deuchar, Cllr A Edmonds, Cllr B Hill, Cllr N Josephy,
Cllr S Muirhead, Cllr A Phizacklea, Cllr J Rayner, Cllr A Stibbard

Mrs K Clay – Parish Clerk/RFO

In attendance: Four member of the public, Cllr J Sheppard (Wiltshire Council)

50/22. Apologies for absence

Apologies for absence were received from Cllr C Ainsworth, Cllr C Elms, Cllr P Lawler, Cllr L Smitten

51/22. Declarations of interest in respect of any items contained in this Agenda & granting of any dispensations required

Cllr Edmonds – Item 67. Non pecuniary interest as a trustee of the Youth Council. No dispensations required.

52/22. Consider the Minutes of the June 2022 Parish Council meeting

It was **RESOLVED** unanimously that the Minutes from the Parish Council meeting held on Wednesday 1 June 2022 be approved and signed.

53/22. Consider adoption of the approved June 2022 Planning Committee Minutes

It was **RESOLVED** unanimously to adopt the Planning Committee Minutes from the meeting held on Wednesday 1 June 2022.

54/22. Review of outstanding issues

- a) (06/10/2021) Verge cutting along the B4192 – Mr Mildenhall has cut the verge from where Wiltshire Council had stopped just past New Barn to the village, plus the apex of the corners the opposite side of the road.
- b) (06/04/2022) Damaged railings by the Winterbourne – Mr L Barnes is still waiting to hear from Wiltshire Council on proceeding with repairs and has chased them again this week.
- c) (04/05/2022) Fence post encroaching onto Whitley playing field entrance – The resident has confirmed that this is a temporary measure until they can fix the fence within their boundary.
- d) 01/06/2022 Virtual paths – Further update due at the October meeting.
- e) 01/06/2022 Car boot sales on the football field – First event being held on 31 July and further events will be considered following a review of this one.
- f) 01/06/2022 EVC points – The Council has asked for further information before considering this further.
- g) 01/06/2022 Resurface of the path to Goddards play area – Quote for works awaited, should be ready to consider at the September meeting.

55/22. Consider monthly financial report and decide councillors to approve payments

It was **RESOLVED** unanimously to approve the financial report as presented by the Clerk. All the payments are to be authorised by Cllr Bland and Cllr Deuchar.

A copy of the financial report is attached as [Appendix A](#).

56/22. Clerks Report

- a) The insurance company has confirmed that the Parish Councils insurance will only cover events if the Parish Council are the lead or joint organiser of them. The Council's insurance will not cover events in which they are not involved.
- b) School Governors – It has been agreed that Sandy Martin (Clerk to the Governors) and me will liaise on any issues or requests from either the school or PC and then bring them to the attention of our respective governors/councillors as required.
- c) A further 2-year fixed deal has been started with Octopus Energy for the toilets and Community Room electricity. The Heritage Group have been advised.
- d) The insurance was renewed with Gallagher at a cost of £1,983.66.
- e) The barrier by the bus stop on South Street has been damaged and was reported to Wiltshire Council on 9 June. On the 22 June, Wiltshire Council attached a red plastic barrier to the broken rail. Which is unacceptable, not least as it is within the conservation area.
Cllr Sheppard confirmed that he had chased this up. It had been raised by Mr Cook as a priority one repair. Ringways could not carry out a repair as they needed to measure for materials and put together a plan of action. Hence some temporary plastic barriers were installed whilst this is carried out. Cllr Sheppard, Mr Cook, and the Parish Council feel this is a wholly unacceptable and protracted process, which was completely avoidable. Cllr Sheppard and Mr Cook continue to try and obtain a speedy and more fitting repair.
- f) The Music and Song festival Committee has requested to use The Green on 29 & 31 July and 6 August. There were no objections, subject to the usual conditions for this event.
- g) The Youth Council has requested to use The Green on 2 October for a community market. There were no objections, subject to the usual conditions for this event.
- h) Mrs L. Whatley has asked to use the football field for Youth Council summer holiday activities on four Friday afternoons in July and August). There were no objections, subject to the usual conditions for these activities.
- i) Ramsbury Fire Station have been given permission to place a recruitment banner on the railings by the pond for two weeks.
- j) The first quarter expenditure/income V budget has been distributed to all councillors. The first quarter financial check is being carried out by Cllr Josephy.

57/22. Questions and requests from the public for councillors to consider

- The Council was asked if they would consider helping with the funding the celebration of 60 years of the Beating of the Bounds walk, due to take place on 1 May 2024.

In principle the Council would consider this but will need more details of what is proposed, and the costs involved. It was also suggested that the organiser approach the Area Board for funding.

- The reasons behind Aldbourne Band's request to move the pond concerts permanently to The Green were advised to the Council. These included problems obtaining road closures, risk, and the way the village has changed over the years.

58/22. Consider request for use of the football field by Aldbourne Carnival Committee

It was **RESOLVED** unanimously to allow Aldbourne Carnival Committee to hold a family fun day on the football field on Saturday 27 August 2022, subject to conditions.

59/22. Consider change of locks in the Community Room by Aldbourne Heritage Group

It was **RESOLVED** unanimously that there are no objections to the Aldbourne Heritage Group changing the locks on the Community Room. The Parish Council request that two new keys are provided which will be held by the Chairman and Clerk.

60/22. Consider request to change the venue for Aldbourne Band's Pond Concerts

It was **RESOLVED** unanimously that approval is given for the Aldbourne Band Pond Concerts to move to The Green permanently from September 2022. All Aldbourne Band events held on The Green will be subject to conditions, including that all dates must be advised to the Parish Council at the beginning of each year. This is to avoid clashes of other events that may wish to use the area.

61/22. Update on Neighbourhood Plan and consider delegation during Regulation 16

Regulation 16 will commence at 9.00 am on 11 July 2022 and last for a 6-week period, ending at 5.00 pm on 22 August 2022. It has been pointed out that majority of the consultation will be during the school holidays, but Wiltshire Council were not able to move the dates.

The consultation is hosted and publicised by Wiltshire Council. The Council has been asked to display posters and promote the consultation on social media. As part of the Regulation 16 process Wiltshire Council will appoint an independent inspector. No public hearing or enquiry is held. The examiner will make an unaccompanied visit to the village. Once the examination is complete, a Decision Statement will be issued by Wiltshire Council, which will set out the any changes that are required for the Plan to meet the Basic Conditions and proceed to Referendum. The Parish Council must promptly make the required changes as the Referendum must be held within 56 days of the Decision Statement being made.

It was **RESOLVED** unanimously that if comments or changes to the Aldbourn Neighbourhood Plan are required as part of the Regulation 16 process before a meeting of the Council is held, that the Neighbourhood Plan Steering Group, in consultation with the Clerk and Chairman of the Council, are delegated authority to consider these and make any changes as required or suggested by the Inspector/Wiltshire Council. Place Studio will also be consulted throughout this process and any expenditure is approved to come out of the £2,000 2022/2023 budget.

If any issues are deemed too big to consider under delegated authority, and a decision is required prior to the next meeting, the Full Council will be emailed to obtain the view of the Council, or an extra ordinary meeting will be called.

The Full Council will be provided with updates on the process at the next available meeting, or, if during the summer recess, via email.

62/22. Consider action on the bank in Goddards play area and any expenditure required

After consultation with users of the area, it was agreed that no path or rail would be installed on the bank in the Goddards play area at this time, due there being no proven requirement or strong support for either.

63/22. Consider expenditure to replace the boundary fence in Goddards play area

One quote has been received. The Clerk will continue to try and obtain at least two further quotes.

64/22. Discuss football field surface following Operation Nightingale Dig

Richard Osgood (Operation Nightingale) hired a 3-tonne roller, and this was used to level the field on 23 June. The group then laid a tonne of sieved topsoil over any gaps and then rolled it again. Following this it was raked, and grass seed was put down.

It was **RESOLVED** unanimously that the Council will monitor the area during the summer and review in the autumn whether the work carried out has re-established the area to its previous state. Further work will be requested if required.

65/22. Discuss Emergency Plan Group

The current core team for the Emergency Plan has reduced dramatically over the last few years and it is felt it is no longer sustainable unless the younger generation step up. The group are keen for previous work and relations with Wiltshire Council not to be lost and thus are suggesting a transition plan with the Parish Council.

The Council discussed the information received so far and agreed to carry out more research before making any decision.

66/22. Platinum Jubilee Report

Cllr Butler reported on the successful Platinum Jubilee celebrations. Enough money was raised to allow them to pay the Parish Council back and have small surplus. Mr Hart has advised that the beacon will be his gift to the village, and thus the final £200 originally agreed for this will also be repaid to the Parish Council. Aldbourn groups who helped with the events have all received a donation of £200 from the additional funds raised.

Those benefiting were the Heritage Group, Friends of St Michael's Church, Youth Council, Community Choir, ALEC, Big New Hut and the Strumpets. A donation was also given to Mr P Newman in recognition of his help and equipment loan for this and many other village events. The remaining funds raised will be put towards a thank you party for all the volunteers who helped. Thanks were expressed by the Council to everyone who was involved in the organisation and running of the events.

67/22. Discuss Aldbourne Youth Council funding (as per 2022/2023 budget)

It was **RESOLVED** unanimously that as per the 2022/2023 budget, the £2,500 approved will be donated to Aldbourne Youth Council. A review of the accounts will be made before any decision for the 2023/2024 budget.

68/22. Consider request for Aldbourne.net website domain renewal costs

It was **RESOLVED** unanimously to pay for two years renewal of the Aldbourne.net domain, up to a total of £70.00.

69/22. Wiltshire Council report

Cllr Sheppard advised that a budget for white lining and gulling emptying is being discussed at the Cabinet meeting next week. School funding from central government has reduced again. South Street pavement – Cllr Sheppard confirmed he is still trying to establish if/when these works would be carried out.

It was noted that the pavement under the trees cut on Lottage Road has been left in a poor state. There is tree debris all over the path and some parts of the tarmac have been damaged. Cllr Shepard confirmed he would raise this but asked that it also be logged via MyWiltshire.

70/22. Reports by councillors on any Council business or village issues

a) The Memorial Hall centenary is 7 July 2022. Events to celebrate this are taking place on the 16,17 & 22 July. The theme is Past, Present, and Future.

b) The Parish Stewards next visit is the 13/14 July.

c) Cllr Josephy is meeting with a company this Friday to discuss what can be done to repair the pond and the costs involved. He will report back to the Council in September.

d) The beading around the bottom of the information board is starting to lift.

Cllr Phizacklea confirmed he would fix this.

e) Two commercial signs attached to the railings by the pond were recently removed. The Council was reminded that it had been agreed previously that local signs can be put up for two weeks, but all others (unless permission is sought) should be removed.

71/22. Questions and requests from the public for councillors to consider

- The Council was thanked for their positive comments about the grass re-establishment on the football field. The group are continuing to monitor the area and take action as needed.

72/22. Review of correspondence

Correspondence received and sent since the last meeting was noted.

73/22. Consider delegation during the summer recess

It was **RESOLVED** unanimously to give delegated authority to the Clerk, in consultation with the Chairman and Vice Chairman, over the summer recess, for all Parish Council functions where delegation does not already exist.

74/22. Confirm date of next meeting

Wednesday 7 September at 7.30 pm in the Memorial Hall

There being no other business the meeting closed at 9.00 pm

Signature of the Chairman: _____ Date: 7 September 2022